



MOUNT PLEASANT STUDIOS LTD

Studio Rules

Effective 1 October 2026 · Version 1.0

These Studio Rules form part of your contract with Mount Pleasant Studios Limited under clauses 2.3 and 7 of our Terms and Conditions of Studio Hire. They apply to you and to everyone attending the Studio on your behalf – crew, cast, clients, contributors and guests. Please circulate them to your production team before the shoot.

Our staff may amend or supplement these Rules on site where safety requires it. The version current at the start of your hire applies to your booking.

AT A GLANCE

Hours

8.00am–6.00pm, Monday to Friday.
Other times by arrangement.

Loading

Front double doors: outer 125 × 210cm,
inner 140 × 190cm. No lift.

Fire assembly point

Outside Mousetail Coffee, opposite the
studio

First aid

First floor production office

Out of hours

07828 904662

1 Arrival and access

- 1.1 The studio address is 51–53 Mount Pleasant, London WC1X 0AE, a short walk from Farringdon and Chancery Lane stations. Please report to the Stage Manager or Studio Manager on arrival.
- 1.2 Access is available from the start time stated on your Confirmation of Booking. Your hire period includes set-up, shooting, de-rig and load-out. Please plan your schedule accordingly.
- 1.3 Normal operating hours are 8.00am to 6.00pm, Monday to Friday. Weekend hire and access outside these hours must be agreed in advance and are charged at the overtime and staffing rates on our Rate Card.
- 1.4 Please send us a call sheet, or a crew list and a production contact number, before the shoot.
- 1.5 If external doors are left open, they must be attended for security purposes.

2 Loading

- 2.1 Loading is via double doors in the front of the building. Access dimensions: The useable space of the outer ones are (conservatively) 125 cm wide and 210cm tall, and the inner soundproof double doors 140cm wide and 190cm tall.

3 The studio floor and the infinity cove

- 3.1 The studio has a permanent, pre-lit U-shaped infinity cove. It is a painted surface and marks easily. Please take care with set, lighting and equipment.
- 3.2 If the cove or paint finish is damaged by heavy props or adhesive tape, repainting/repair costs may be charged.
- 3.3 Water, liquids, oil, food and anything which may stain must not be used on the cove without prior agreement and appropriate protection.
- 3.4 Repainting, colour or a specialist finish must be requested at least 24 hours in advance and is charged as quoted. Green and blue screen paint packages are available — see mountpleasantstudio.com/green-blue-film-video-screen. Green screen drapes and Colorama background paper can also be supplied.
- 3.5 Set construction requiring drilling/screwing/hammering into the cove requires prior agreement.

4 Rigging, grip and working at height

- 4.1 Productions may rig to the studio's lighting grid. We do not publish a safe working load for the grid, so the production is responsible for ensuring that anything rigged to it is within safe limits. If in doubt, you must consult a qualified rigger before rigging.
- 4.2 Rigging to the walls, ceiling or any other part of the building structure requires our prior written consent.
- 4.3 All work at height must comply with the Work at Height Regulations 2005 and be carried out by competent personnel with appropriate equipment.
- 4.4 Ladders and towers must be used only by trained personnel. Towers must be erected by a competent person and inspected before use.
- 4.5 All overhead equipment must be secured with a secondary safety — safety bonds on lamps, and appropriate restraint on anything suspended.
- 4.6 Ground weights, stands and booms must be properly weighted and must not obstruct fire exits or walkways.
- 4.7 Scaffolding, trussing and any structure which will carry load require prior agreement and may require a structural check at your cost.

5 Lighting, electrical and power

- 5.1 The studio is pre-rigged with dimmable Nanlux 650 soft lights and Iris One cyclights. We ask for studio lighting to be used where possible. Additional lighting, camera and grip equipment can be hired through the studio, and we pass on a 25% discount off the hire companies' rate cards.
- 5.2 The studio has 3-phase power connected to a network of single phase distribution boxes across the stage.
- 5.3 All electrical equipment brought on site must be safe, in good condition and, where required, PAT tested within the last 12 months. We may ask to see evidence.
- 5.4 Only competent personnel may connect to our distribution.
- 5.5 Cable runs must be matted or taped down where they cross walkways, and must not obstruct fire exits.

6 Naked flame, pyrotechnics and special effects

- 6.1 **The following require our prior written consent, without exception:** naked flame, candles, matches and lighters used on camera; pyrotechnics of any kind; flammable liquids and aerosols; welding, grinding or hot work; explosives; and any effect producing heat, flame or sparks.
- 6.2 Pyrotechnics and special effects must be handled by a qualified technician with current certification and specific insurance. We will need to see both before the shoot.
- 6.3 A fire watch, extinguishers appropriate to the effect, and in some cases standby cover, may be required at your cost.
- 6.4 Fire exits, extinguishers, call points and alarm panels must be kept clear and unobstructed at all times.

7 Smoke, haze and alarm isolation

- 7.1 Smoke, haze, fog, dry ice and atmospheric effects of any kind require our prior written consent. Tell us at the time of booking, not on the day.
- 7.2 Only MPS staff may isolate the fire detection system. Where isolation is needed, for example for smoke, haze or cooking on camera, a nominated fire warden from your production must be on duty for the whole period of isolation, and the system must be reinstated as soon as the effect ends.
- 7.3 **If the fire alarm is activated by an unauthorised effect, or by an effect used while the system was not isolated, you will be charged any false alarm charge made by the London Fire Brigade, any building or landlord charge, any resulting loss of studio time, and our reasonable costs.**
- 7.4 Smoke may set off detectors in neighbouring parts of the building even where the studio's own system is isolated. Studio door to building common parts must be kept closed if smoke is a feature of your production.

8 Water, liquids and messy shoots

- 8.1 Water, liquids, food, paint, powder, confetti, foam and any similar material require prior agreement.
- 8.2 Messy shoots require appropriate floor protection, containment and additional cleaning, which is chargeable.
- 8.3 Nothing other than water may be poured into the kitchen sinks or drains. Paint, plaster and other materials must be taken away.

9 Catering, green room and facilities

- 9.1 Your hire includes the green room, make-up and dressing rooms, shower room, the 30ft industrial kitchen and the props storage area. Please leave them as you found them.
- 9.2 **Food shoots.** The kitchen has three AEG ovens, two five-ring gas hobs, two microwaves, two 6ft fridges, two 6ft freezers, two sinks and 25ft of preparation worktop. A £50 kitchen surcharge applies to food shoots. Cooking that produces smoke or steam must be discussed in advance because of the fire detectors (see section 7).
- 9.3 Unlimited filtered water, teas and espresso can be provided for £25. Full catering can be arranged through John Charlick Foods — ask us for menus and prices.

- 9.4** Wi-Fi is included free of charge. Our fibre connection can be used for live streaming and remote viewing for £75.

10 Waste and clearing up

- 10.1** All sets, set materials, props, packaging and waste must be removed by the end of your hire period.
- 10.2** Our bins are for normal domestic-scale rubbish only.
- 10.3** Anything left behind may be removed, stored or disposed of at your cost, plus a handling charge of £50.
- 10.4** Large-scale strike and disposal can be arranged in advance at cost.

11 Noise and neighbours

- 11.1** The studio is soundproofed, but the building, the street and the loading area are not. Please keep noise down during load-in, load-out and outside normal hours.

12 Security, valuables and confidentiality

- 12.1** We are not responsible for property left at the studio. Valuables, camera equipment and personal belongings are your responsibility and must be insured by you.
- 12.2** Do not leave the studio unattended with equipment in it, and do not leave external doors open and unattended.
- 12.3** Overnight storage requires prior agreement and is at your risk.
- 12.4** We treat productions at the studio as confidential and will not disclose your production or its content. We will only publish behind-the-scenes images with your written approval.

13 Conduct

- 13.1** Smoking and vaping are not permitted inside the building. A performer may smoke on camera where the scene requires it, with our prior agreement and the fire precautions in sections 6 and 7.
- 13.2** Alcohol may be consumed only with prior agreement and in moderation. Anyone under the influence of alcohol or drugs, or of medication that affects their ability to work safely, will be asked to leave.
- 13.3** We expect everyone at the studio to be treated with courtesy — our staff included. Abusive, discriminatory or threatening behaviour will end the booking with no refund.
- 13.4** Our staff may refuse admission to, or require the removal of, anyone in breach of these Rules.

14 Children, animals and special cases

- 14.1 Children.** Productions involving performers under 16 must hold a valid child performance licence where required, and must provide a licensed chaperone. Please send us the licence details before the shoot. Children must be supervised at all times and must not be in the studio during rigging or de-rig.

- 14.2 Animals.** Animals require prior agreement and a qualified handler. You are responsible for welfare, containment and cleaning.
- 14.3 Firearms and weapons,** including replicas and props, require prior written agreement and a qualified armourer where appropriate. Productions must notify the Metropolitan Police in advance where their guidance requires it. Weapons must never be visible outside the building or through windows, and must be transported concealed.
- 14.4 Drones** may not be flown inside or outside the building without prior written agreement, evidence of the operator's CAA authorisation and specific insurance.
- 14.5 Stunts and wire work** require prior agreement, a qualified coordinator, a risk assessment and specific insurance.
- 14.6 Nudity or intimate scenes** — please tell us in advance so we can manage access to the studio floor appropriately. An intimacy coordinator is your responsibility.

15 Health, safety and emergencies

- 15.1** You are responsible for the health and safety of your own personnel and for the activity taking place at the studio. Everyone at the studio is responsible for working safely and for the safety of others affected by what they do.
- 15.2** We may ask for your risk assessment and method statement for any activity. Please have them available.
- 15.3** Our staff may stop any activity which, in their reasonable opinion, puts people, equipment or the building at risk, until it can be carried out safely.
- 15.4 Fire.** On hearing the alarm, leave immediately by the nearest exit and assemble outside Mousetail Coffee opposite the studio. Do not stop to collect equipment. Do not re-enter until told it is safe.
- 15.5 First aid.** The first aid kit is located in the First Floor production office. The nearest A&E is at University College Hospital, 235 Euston Road, London NW1 2BU.
- 15.6** All accidents, injuries and near misses must be reported to studio staff immediately and will be recorded in our accident book.
- 15.7** Report any damage to the studio, the cove or equipment as soon as it happens. Damage reported at the time is always easier to resolve than damage found afterwards.

16 Contacts

STUDIO MANAGER

Simon Carter

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OUT OF HOURS / EMERGENCY

07828 904662

WEBSITE

www.mountpleasantstudio.com